

Recording requested by:  
[ Your Name ]  
And when recorded, mail to:  
[ Your Mailing Address ]

This form is used when a promissory note is paid in full. The title company will sign and record it upon receiving a Request for Full Reconveyance from the lender.

APN is the Assessor's Parcel Number. This should be on your Deed, or you can get it from the Assessor's Office.

TITLE ORDER NO. [ number ]      ESCROW NO. [ number ]      For recorder's use  
APN [ number ]  
**FULL RECONVEYANCE**

\_\_\_\_\_[title company]\_\_\_\_\_, a corporation, as Trustee under the Deed of Trust dated \_\_\_\_\_[date]\_\_\_\_\_, made by \_\_\_\_\_[borrower name(s)]\_\_\_\_\_ as Trustor, and recorded on \_\_\_\_\_[date]\_\_\_\_\_ as Instrument No. \_\_\_\_\_[number]\_\_\_\_\_, in Book/Reel [ number ], Page/Image [ number ], of Official Records of \_\_\_\_\_[county]\_\_\_\_\_, County, California, covering the following described property:

[Legal description of the property, such as:  
"Lot 817 of Tract 14079, as per map recorded in Book 891, Pages 17-\_\_\_\_\_  
in the Office of the County Recorder of Sacramento County." ]

This language can be found on your current deed.

Having received from holder of the obligations thereunder a written request to reconvey, reciting that all sums secured by the Deed of Trust have been fully paid, and said Deed of Trust and the note or notes secured thereby having been surrendered to said Trustee for cancellation, does hereby RECONVEY without warranty, to the person or persons legally entitled thereto, the estate now held by it thereunder.

IN WITNESS WHEREOF, \_\_\_\_\_[title company]\_\_\_\_\_, as Trustee, has caused its corporate name and seal to be hereto affixed by its duly authorized officer.

Dated \_\_\_\_\_ as Trustee

By \_\_\_\_\_

STATE OF CALIFORNIA                    )  
COUNTY OF \_\_\_\_\_ ) ss.

**NOTARY SEAL**

On \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

**WITNESS my hand and official seal.**

Notary Signature \_\_\_\_\_